

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Thursday, January 25, 2017 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**Present:** Chair Hoyer, Supervisor Schadewald, Supervisor Brusky, Supervisor Linssen  
**Excused:** Supervisor De Wane  
**Also Present:** Human Services Director Erik Pritzl, Director of Administration Chad Weininger, Nursing Home Administrator Luke Schubert, Human Services Finance Manager Eric Johnson, Interim Health Director Anna Destree, Public Information Officer Brian Lueth and other interested parties

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*\*Audio of this meeting is available by contacting the County Board Office at (920) 448-4015\**

**I. Call Meeting to Order.**

The meeting was called to order by Chair Hoyer at 5:30 p.m.

**II. Approve/Modify Agenda.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of January 5, 2017.**

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Comments from the Public:**

**-Katrina Catteruccia, 2812 Viking Dr., Green Bay, WI - Program Coordinator for Family Access Solutions.**  
Catteruccia provided the Committee with a handout which she read from setting forth her request to be placed on the agenda for next month's meeting. A copy of this handout is attached hereto.

Chair Hoyer asked about the Aurora grant and Catteruccia responded that the Aurora grant was for Brown and Door County Family Access Solutions, but since the program is ending, it is being used to supplement Door County's deficit. Supervisor Linssen asked what the operating budget is and it was indicated that last year the County gave \$60,000 for continuance of service. Catteruccia said for a full year the cost to operate the program would be approximately \$120,000.

**-Tammy Walls, 4912 Valmy Road, Sturgeon Bay, WI – CW Family Solutions**

Walls said she is also seeking to be put on the agenda for the next Human Services meeting. She is co-owner of a supervised visitation program called CW Family Solutions. Between herself and the other owner, they have 24 years of experience and they continue to run a program in Brown County. Walls said they would like to expand and are seeking funding for their program. Her and the other owner of CW Family Solutions helped start the Family Access Solutions program but then parted ways.

**-Attorney Debra Mancoske, 474 Beth Court, Green Bay, WI – Guardian Ad Litem**

Mancoske is a contract guardian ad litem in Brown County and utilizes the Family Access Solutions program. The program is very important to the community and Mancoske utilizes their services quite frequently. She feels both Family Access Solutions and CW Family Solutions will provide the Committee with documentation for each of them to provide a program. She would like the Committee to do a cost benefit analysis on what program would be better. Her suggestion is that the Committee consult with the Courts to see what they want and if the programs being offered meet with what the Courts desire since the Courts do the referrals. She explained that as a guardian ad litem she makes a recommendation to the Court that a family utilize the services, but the Court

makes the referral and she wants to be sure that things are done in a way that the Court will be able to use the program in the best way.

Linssen asked what Judges are currently on rotation for family court issues. Mancoske said that at this time both Judge Hock and Judge Zuidmulder are on the family court rotation.

*Supervisor Schadewald arrived at 5:42 pm.*

Supervisor Zima recalled that this program came up for discussion last year and Door County decided at that time to sever the relationship with Brown County. Zima feels that something needs to be done to fill the funding gap for this group. The degree to which the County would consider funding this is up to this Committee and the County Board but Zima noted there are people that are currently being served. He urged Chair Hoyer to include this matter on the next Human Services agenda for discussion and consideration. He would like to see the program continue in Brown County. Chair Hoyer recalled the money that was given last year was given to help them continue and said that we would have to be careful to do it in a fair manner. Zima feels it boils down to making a decision as to if the County wants the program any longer or not.

**Report from Human Services Chair, Erik Hoyer:**

Hoyer mentioned that a meeting was held this morning with Public Health which offered the opportunity to meet with the building inspectors from the municipalities in the area which allowed for conversation and clarification as to where public health and particularly the environmental division stands versus what the responsibilities are of the municipal building inspections. It was a good conversation and Hoyer indicated that Supervisor Schadewald and Supervisor Brusky also attended the meeting.

**1. Review Minutes of:**

- a. Aging & Disability Resource Center Board of Directors (October 27, 2016).
- b. Children With Disabilities Education Board (December 5, 2016).
- c. Mental Health Ad Hoc Committee (November 30, 2016).
- d. Veterans' Recognition Subcommittee (December 21, 2016).

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to suspend the rules to take Items 1a-d together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to approve Items 1a-d. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Communications**

2. Communication from Supervisor Schadewald re: This is my request for the committee to evaluate Montana Meth Project commercials for possible use as public service announcements in Brown County. *Motion at November meeting: To refer to Administration to request NEWWEYE to research the way to do public service announcements, look into copyright laws, etc. and bring back in 60 days.*

Public Information Officer Brian Lueth informed that he had talked to the Executive Director of the Montana Meth Project and was advised that Brown County would not be able to use their commercials because they only license them to statewide campaigns. If a request was to come from the State Department of Health or some other State organization, access would be available through that entity. Lueth also informed that the Montana Meth Project does have some content that they created themselves separately and they would be willing to establish a license agreement with Brown County for a localized campaign. He added that there would be other avenues that could be pursued such as the Ad Council who has some public service announcements that would be public domain.

Schadewald thanked Lueth for gathering this information and said he is also aware that the Public Safety Committee is looking into some PSAs and he will follow up with that committee and the Sheriff on this.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**3. Communication from Supervisor Hoyer re: Discuss contracting Rise Together to present in Brown County schools in an effort to help our youth avoid addiction and other devastating consequences of drug use. Referred from January County Board.**

Hoyer recalled that the Rise Together team attended an earlier Human Services meeting and gave a presentation and prospectus on avenues of support and he was impressed and wanted to learn how to move forward. Linssen noted that Hoyer specifically named Rise Together, but normally what would happen is the County would put a bid out for a vendor providing a service. He said that picking someone from the start to do the project does not seem appropriate to him. Linssen said when an organization comes to the Committee and says this is what we are selling and we would like you to buy he has reservations of just going with that rather than exploring if there are other alternatives available and he asked Human Services Director Erik Pritzl to share his opinion on this.

Pritzl said he understands Linssen's concerns and that this is working a little bit backwards. He noted that Rise Together gave an excellent presentation and outlined a package of services they offer, but the question the Committee and Department has not answered is where do we want to go with this. Pritzl said that when there are multiple providers for a service, the County has to articulate what they are looking for and then gather quotes or proposals and then a decision would be made as to what to purchase. That process changes when there is a sole source situation. Pritzl said he would have to find out if Rise Together is the only provider that can do this. If there are multiple providers, a decision would have to be made as to what the County wants to purchase and then wait for the providers to respond. He does not know if there are any other agencies or organizations that do what Rise Together is proposing.

Supervisor Schadewald mentioned the D.A.R.E. program as another example of this type of service. He feels the first question is if Pritzl sees a need for this kind of program. Pritzl said he does see a need due to the number of cases he sees in Child Protection that have some sort of substance abuse feature in removals or interventions. He does not feel anyone will argue that there has been an increase in use of substances in the community, whether it is alcohol, opiates or other substances. The problem is here and Pritzl thinks we need to look at strategies to address this issue. There is not a comprehensive plan to address this in the Department, but they are looking at State and Federal plans for suggestions. One of the recommendations that he sees over and over is public education, whether it be for targeted groups or universal. At this time there is no education like this occurring, but it is recommended and Pritzl feels it would be a good place to start.

Pritzl continued that to address this Human Services would need to decide what they are looking for because they know that the gap exists. They would start to sketch out the gap and how they wish to handle it. Linssen said his concern is that this is done right procedurally and Schadewald added that it has to be done in a way that will get approval by the County Board. Pritzl said that giving a timeframe on this would be a challenge because it depends on how much they want to involve schools and stakeholders and other people in sketching this out. He noted that his Department participates in a number of coalitions and task forces and he thinks Department staff could put something together that sketches out what they would be looking for, but he feels it would take at least 60 – 90 days.

Schadewald wants to get the discussion going and start looking at some help for the people of Brown County. He asked Pritzl if he needed anything else from the Committee to look further into this. Pritzl responded that he understands there is interest and this Committee would want to hear what his Department is looking for and how it fits with overall strategies from other stakeholders. He also said we have to think of the Health Division because they are key in this from a public education/community education standpoint which is one of the reasons to move toward a more integrated department. The prevention pieces are on one side and the treatment pieces are on the other side. Pritzl will talk to the Interim Health Director about this and what will make sense. Linssen asked that Pritzl do his due diligence to see that it makes sense to have this be a contract versus staff, etc. He understands what Rise Together wants to happen, but he wants to also be sure that it makes sense and is a good fit from the County standpoint as well.

Rise Together was in attendance at the meeting and Hoyer advised them that he does not want to string them along, but noted that working with a government entity takes time. He asked Pritzl what he would like to see as far as moving forward from a fiscal standpoint. Pritzl responded that at this time there is not money in the Human Services budget to support the proposal of Rise Together. Rise Together does not feel like this Committee is stringing them

along and reminded the Committee that this is their home and they are not going anywhere. They also understand the speed at which the government works.

Hoyer asked Rise Together if they would be amendable to a smaller percentage. Rise Together said they would absolutely consider that and whether they speak before 5 people or 500 people, the message is going out to the people that need to hear it. Rise Together also indicated that whether the County uses Rise Together or some other program, it is important to remember that programs do not fix communities, relationships do and they feel that being from the community holds a lot of weight when you go out and talk to youth.

Linssen would like this held until the next meeting to give Pritzl time to figure out what he wants before we go any further. Schadewald feels the best thing would be to receive and place this communication on file with the understanding that under the Human Services Department there would be a standing agenda item about preventative education or programming. This would remind the Committee of this every month, but it does not put Pritzl under pressure to get something done in a certain time period. Schadewald also noted that this is somewhat of an evolving thing because nobody knows what the State budget may include for this. Another alternative would be just to ask Pritzl about this each month when he reports. Linssen's concern with this is that if it is not ready next month, he does not want to keep having Rise Together come back over and over again until things are ready. Pritzl said he would need time with the Interim Health Director to talk about this because the conversation is just starting as to plans or recommendations. Linssen feels if this is something that is sent to the full Board, there needs to be a dollar value with it. Pritzl said it is challenging because he does not know that there are real established needs that we can point to that say we need to address this and how much it is going to cost. He said that doing something now would be a matter of looking at proposals we receive as concepts or piloting something ourselves. He suggested that this be held until the March meeting to allow enough time to work internally and come forward with an idea and concept that makes sense.

Hoyer feels the difficulty is going to be getting the dollar amount figured out as well as committing to people that we should be doing something that we previously have not done. He feels the needs that are being addressed are more down the line, rather than treating someone. The educational part would be pre-treating the problem in a sense.

**Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to hold until the March meeting. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Wind Turbine Update**

4. Receive new information – Standing Item. None.

#### **Budget Adjustments**

5. Budget Adjustment Request (16-122): Any allocation from a department's fund balance.

This budget adjustment relates to government account standards (GASB 68) dealing with the allocation of all pension assets and liabilities to all Wisconsin Retirement System (WRS) members which was implemented beginning with the 2015 financial statements. When the 2016 budget was being created, no data was available as to the fiscal effect for GASB 68 on departments. The WRS released data on 01-10-2017 allowing for a better understanding of the effects on the County for 2016 and subsequent years (assuming all actuarial assumptions hold true).

For the County's business-type (proprietary) funds and internal service funds, the anticipated net increase in expenses in \$1,104,335. This will result in a corresponding decrease in each funds' Unrestricted Equity.

Director of Administration Chad Weininger said this is a systemic issue. County employees participate in the WRS and for the past many years the County has prided itself on being a fully funded system. Last year we were at 102% but this year the County was notified in December that we were at 98% so we joined the other 49 states of not being a fully funded pension system. The importance is that the retirement system is a defined benefit and not a defined contribution. The difference is a defined contribution is whatever is paid in is what you get, and a defined benefit is a guaranteed payment amount. If the investment amount is not bringing in enough revenue to

cover the future liabilities, the liabilities have to be recorded. Rule GASB 68 took effect in 2014 and under that rule the liability has to be booked under the proprietary funds. The budget adjustment in the agenda packet shows what the net impact will be. Weininger said it is important to remember that this is more of a balance sheet type of accounting, not like cash. This is not money that is going out paying employees. Weininger said that this is essentially taking money in our funds and setting aside X amount of dollars to cover potential liability in the future. This is something the County really has no control over because it is the State making the investments. He noted that after Act 10 employees began paying 50% and the employer pays 50% so both the employees and the employer have skin in the game. Weininger believes that the State legislature will probably be making some changes to the retirement benefit which would basically shrink the liability. He said this is basically balance sheet accounting and there will be a cash effect in the 2018 budget. The only difference is if the proprietary fund does not have the fund balance, money would have to come from the general fund to carry the liability until it is gone.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**6. Budget Adjustment Request (17-07): Any allocation from a department's fund balance.**

This budget adjustment relates to governmental accounting standards (GABS 68) dealing with the allocation of all pension assets and liabilities to all Wisconsin Retirement System (WRS) members which was implemented beginning with the 2015 financial statements. When the 2017 budget was being created, limited data was available as to the fiscal effect for GASB 68 on departments. The WRS released data on 01-10-2017 allowing for a better understanding of the effects on the County for 2016 and subsequent years (assuming all actuarial assumptions hold true).

For the County's business-type (proprietary) funds and internal service funds, the anticipated net increase in expenses is \$1,447,617. This will result in a corresponding decrease in each fund's Unrestricted Equity.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Human Services Department**

**7. Executive Director's Report.**

Pritzl pointed out that the Human Services Board did not meet in January so they have not reviewed the report contained in the agenda packet. The report included the SMART Goals that were established and initiatives they are working on.

Pritzl provided an update on the merger of the Health and Human Services Departments and indicated that an Implementation Committee has been formed which was recommended by the State Division of Public Health. They have been working with people at the regional level as well as internally and they are addressing the administrative and structural issues. The Implementation Committee has met once and will hold another meeting next week where they will work on things such as naming, structures, org charts, etc.

With regard to the mental health initiatives, Pritzl said there are reporting measures and expectations established with each initiative and they were part of the proposals that went to the County Board. Those have been communicated to vendors and they are waiting for the information to come back in an end of year summary so the end of year information can be brought forward. Pritzl said at the time he put this report together there had been 18 detox episodes and 20 anticipated people served by the day report center. Mobile crisis has expanded in hours and people served. In addition, contracts have been established with multiple residential substance abuse treatment providers.

Pritzl also informed that we are really close to getting crisis services to all emergency departments in Brown County hospitals. Some of the hospitals were not allowing crisis staff into the emergency rooms and this was causing some problems in the length of time it was taking to get people assessed following medical clearance.

Schadewald asked about the merger of the Health Department and Human Services Department and, in particular, where they are at with buildings. Pritzl responded that the Implementation Committee is addressing the structural pieces of Health and Human Services. They are currently waiting for direction in that area from County leadership. They are looking at what is available in Sophie Beaumont for space versus other locations. They went through the building last year and identified all of the places they could have different units located and Pritzl said he has been asked to confirm that that plan still holds. Theoretically everything could be housed in Sophie Beaumont, but there would need to be some modifications made. The plan is there to start to execute if directed to consolidate with Sophie Beaumont. The current lease for the Broadway location is month to month, but Pritzl said that there has been an accepted offer on the building. Schadewald's understanding is that the Executive Committee will start to become more of a planning tool for facilities. As a member of the Human Services Committee, Schadewald feels it would be appropriate to have some discussion at monthly meetings about the facilities, for all departments, not just Human Services. He asked if the current lease at Broadway requires the County to be responsible for building maintenance. Interim Health Director Anna Destree thought that the building management was responsible for maintenance. Schadewald would like to hear from each department next month as to their buildings, leases, space needs, etc. so County Board members know a little bit more about the facilities. Pritzl said some questions may be better answered by administration than by his Department. He did count that there would be 17 shared offices on the first floor which means that 34 people would not be having their own space which may be stressful to the employees. On the other hand, if they want to consolidate in Sophie that is something they will have to do. They looked at other options such as moving some people out, and they are trying to address all of the issues. Schadewald said the general discussion will allow County Board members to learn more than they knew in the past where the County Executive would just bring a plan forward. He asked Pritzl if he anticipated that their building needs will be the same for the foreseeable future, but Pritzl said that that is difficult to answer because of unpredictability at the federal level. He is hearing from the State contacts that there is concern about changes at the Medicaid level which could affect staffing. Pritzl estimated the gestation time for such changes would be a year or two.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**8. Financial Report for Community Treatment Center and Community Programs.**

Finance Manager Eric Johnson provided a sample report for informational purposes, a copy of which is attached. This is something that the Director of Administration asked Johnson to provide to the Committee on a quarterly basis to provide a little more detail than the reports that are typically included in the agenda packet on a monthly basis.

Johnson informed that the County is still in the process of completing end-of-year accounting and this should be done by March. He said that next month he will be presenting a projection of the year-end results for Community Programs and the CTC. There will be a quite favorable adjustment posted in December as well as an unfavorable adjustment that will also be posted.

He explained the unfavorable adjustment first and said that in the reporting process they were delayed in finalizing the reporting for the WIMCR (Wisconsin Medicaid Cost Report) program for 2014. This has been resolved and has also been reported for 2015. In that process it was discovered that the CBRF billing needs to be adjusted. The Department of Health Services is requiring an adjustment in billing. What happened was patients were charged for all of the hours they were at the CBRF. What came to light is that the billing should have been billed based on prorated hours spent by each CNA caring for various patients. The billing procedures were not clear and the State has acknowledged this and also acknowledged they understood why they were billed the way they were; it was modeled on another facility that had been consulted with earlier. At any rate, the billing adjustment needs to occur all the way back to the beginning of 2014. The impact for 2014 is estimated to be about \$450,000, the 2015 impact should be roughly \$125,000 and the best estimate for 2016 is just under \$400,000. The impact for the three years will be in the area of \$1 million dollars.

Pritzl further explained that the County had submitted claims for the services since the CBRF was established in 2014. The State accepted all of the claims throughout all of those years up until the point when they had the

WIMCR review and started to question this looking backwards. The previous billings were accepted based on the billing guidance they received from another facility as well as billing guidance in the Medicaid handbook, which is still vague but should be clarified soon. Pritzl said the billing passed the submission tests and reimbursement tests for three years, but through the reconciliation process it was discovered that the adjustment needed to be made.

Johnson added that the method of billing was determined on a good faith effort based on a reasonable amount of research and reasonable interpretation of the billing guidelines, however, this turned out to be incorrect from the State's judgment. Johnson said there have been numerous conversations with a number of people at different levels to be sure that there should not be an appeal filed or anything along those lines, and the clear determination is that the adjustments have to be made. Johnson said the budget for the CBRF for 2017 is over stated because of this issue. Pritzl said the estimated average census that they had as a target to get to the revenues they expect is no longer accurate.

Johnson continued that there is also a favorable adjustment which will offset some of the deficit described above. He explained that they were anticipating a somewhat favorable WIMCR settlement for 2014 and 2015 but it came in higher than anticipated and the net between the WIMCR program and the CCS programs is about \$1.2 million as a favorable settlement. The amount of \$200,000 was budgeted, so the additional \$1 million dollars will be an offset through the end of 2016.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**9. Statistical Reports.**

**a. CTC Staff – Double Shifts Worked.**

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**

With regard to the admissions by county at Nicolet, Hoyer noted that about 75% are from Brown County, but asked how the others are coming to Brown County. Pritzl explained that Brown County tries to help meet the needs of other counties who are looking for inpatient hospitalization as much as the County's census allows. He said taking people from other counties is not necessarily a revenue stream due to the low reimbursement of Medicaid, but there are situations where under contract the daily rate is paid by the other county, not by Medicaid. Pritzl continued that Willow Creek took 12 admissions last week and are serving a lot of areas. Schadewald asked about the admissions at Willow Creek and if there has been a conversation between Pritzl and Willow Creek about when the County is at capacity. Pritzl responded that he is working to get a contract in place with Willow Creek and noted that there is also a contract with Bellin so that when the County is at capacity in their facility, there are options to meet the needs of the people without having to have them leave Brown County.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**c. Child Protection - Child Abuse/Neglect Report.**

Hoyer noted that in looking at figures from 2014 and 2015 and then 2016 through November, the percent of reports that are investigated versus the number that are reported has decreased steadily and he asked about the decisions that go into investigating reports and what attributes to the decrease. Pritzl said that he has looked at this for a long time and noted that if you look county to county you will see very different screening and acceptance rates of reports. This depends on how people take in the information and how it is categorized and it also depends to some extent on the resources of the County. Human Services encourages people to report any situation where this is a suspicion of abuse or neglect. Statewide there are a number of reports that are not

accepted because they do not rise to the threshold of child abuse and neglect as defined by statutes. In Brown County, there are some new programs where different responses are offered to families and there is also community response on screen outs where they spend a lot more time with the families which has helped tremendously. Hoyer wants to be sure there is adequate staff to address these issues. Pritzl made it very, very clear that staff levels are not a deciding factor in how a case is handled.

**Motion made by Supervisor Brusky, seconded by Supervisor Schadewald to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**d. Monthly Contract Update.**

Supervisor Brusky asked about homeless shelter in-services in the amount of \$40,000. Pritzl said he does not know at what point the County decided to support NEW Community Shelter, but there was a decision made to allocate those funds to the shelter. Linssen asked if this is something that can be reviewed, and it was indicated that this is something that would be discussed prior to the next budget meeting. Linssen would be curious to hear the rationale on some of these expenditures and would like to know what is on the books for these types of programs. He would like to see a spread sheet on this so that all the information is in one place. Schadewald said that maybe we should have a discussion in the summer about what grants are mandated and what are not because there will come a point where we have to decide if we are going to keep doing it or apply the funds elsewhere. Hoyer feels this is an important discussion to have, but it should be a discussion that is listed on an agenda.

**Motion made by Supervisor Brusky, seconded by Supervisor Schadewald to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**10. Request for New Non-Continuous and Contract Providers and New Provider Contract.**

Schadewald asked if the decision maker on these contracts is the Human Services Department. Pritzl responded that some of the contracts are mandated or programming requirements. There could also be non-mandates on this list, but they would more likely show up on the other side.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**11. Audit of bills. No bills present; no action taken.**

**12. Such other matters as authorized by law.**

Schadewald spoke to building needs. He said the County Board has a role and the administration has a role and we have to expand on this and become more proactive than reactive. He said that as Pritzl is contemplating plans for his Department's building needs, instead of having discussions with only the administration, the conversation should also be brought to the Committee level.

**13. Adjourn.**

**Motion made by Supervisor Brusky, seconded by Supervisor Schadewald to adjourn at 7:07 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary

Therese Giannunzio  
Transcriptionist

Good Evening,

My name is Katrina Catteruccia; today I am coming before you as a concerned citizen though I am currently the Program Coordinator for Family Access Solutions (FAS) which provides Supervised Visitation and Exchange services here in Brown County. FAS has been a program fiscally managed by HELP of Door County, a domestic violence agency located in Sturgeon Bay. Sadly this will no longer be, due to the abrupt news delivered by HELP's Executive Director on January 3<sup>rd</sup> that all services in Brown County will be terminated as of January 29<sup>th</sup>, 2017. This decision which has been made was shortly followed by the exciting news in November that FAS had received \$60,000.00 from The Aurora Better Together Funds. This funding would support FAS services with the full knowledge that additional funding would need to be obtained to sustain and support the program for 2017. The Executive Director, Steve Vickman, composed two letters one to the Families and one that he delivered to Professionals (i.e.: attorneys, GALs, agencies, etc.) whom have and are currently receiving and/or referring services. Those two letters had contradicting information as to the termination date of services causing much confusion and leaving families without adequate time for a proper transition or the ability to secure alternative services (See enclosed). Alternative services at this time are limited in the Brown County area.

In 2016 FAS in Brown County provided in direct services 335 days out of 365 days. This included 434 exchanges and 609 visits, which totals 2,000.25 direct service hours and 3,772.50 total direct staffing hours (See enclosed). At the Brown County location the above services have been provided to referrals from Outagamie County, Marathon Social Services, Kewaunee County, Shawano County, Door County, Oneida Nation, and Oneida Judiciary.

There is an urgent need for continuation of services to our current and future families. Each referral received is due to a host of scenarios: domestic violence, child endangerment/neglect, child abuse, AODA, mental illness, no-contact orders from the department of probation and parole and the courts, restraining orders, harassment orders, and more. Without continuation of services it is anticipated that public safety, human services, and courts will be seeing a severe increase in demands and costs.

Since the letter of notification from the Executive Director, there has been a significant amount of support to continue the program in another capacity. This would include, myself as Program Coordinator and team of current facilitators continuing services under a different entity with hopes of full support through collaborative partnerships from Brown County, Brown County Courts, Oneida Nation, Oneida Nation Judiciary, and the community.

I am seeking a position on the agenda at the next committee meeting to find a solution to this urgent matter.

Thank you for your time and consideration,

Respectfully,



Katrina Catteruccia

k\_catteruccia@solution4u.com

*Comments from  
the public*



January 3, 2017

Dear Katrina,

I am writing today with some difficult news. With regret, HELP of Door County, Inc., in consultation with our Board of Directors, has decided to close our Visitation and Exchange Program in Brown County, Wisconsin. We will provide visitation and exchanges at our Brown County site through Sunday, January 29<sup>th</sup> and wind down and end all activities there by mid-February.

As you know, our Visitation and Exchange Program is home to some of the most dedicated workers in the area. However, our inability to secure the needed funding from local community sources has created a structural deficit in the program's business model that we have been unable to resolve.

Our Visitation and Exchange Program was originally funded through a Safe Havens Grant which expired in March, 2016. At that time, the Brown County Board provided funding to sustain the program through the end of 2016. Despite our best efforts, we have been unable to identify the needed funding partners in Brown County to continue the program through 2017. Our Board has made the decision that continuing this program in Brown County without sustainable funding sources would jeopardize not only our organization's ability to carry out its mission but also jeopardize our very existence. This decision will allow our core programs and mission to continue in Door County.

HELP of Door County is making this difficult decision now so that our staff, families and those affected by this decision will have as much time as possible to make other plans. We will formally terminate your employment with HELP of Door County on your last scheduled day of service. We want to thank-you for your support and understanding. We realize that you may have questions. Please feel free to call me at (920) 743-8785 or email me at [stevev@helpofdoorcounty.org](mailto:stevev@helpofdoorcounty.org)

Yours in service,

Steve Vickman  
Executive Director  
HELP of Door County, Inc.

*Comments from  
the Public*



December 29, 2016

Dear Guardian Ad Litem,

I am writing today with some difficult news. With regret, HELP of Door County, Inc., in consultation with our Board of Directors, has decided to close our Visitation and Exchange Program in Brown County, Wisconsin effective 2/28/2017.

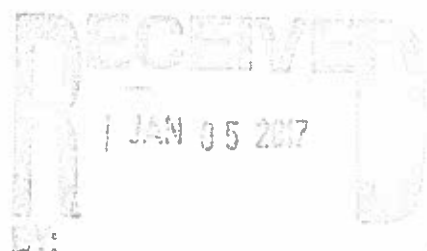
As you know, our Visitation and Exchange Program is home to some of the most dedicated workers in the area. However, our inability to secure the needed funding from local community sources has created a structural deficit in the program's business model that we have been unable to resolve.

Our Visitation and Exchange Program was originally funded through a Safe Havens Grant which expired in March, 2016. At that time, the Brown County Board provided funding to sustain the program through the end of 2016. Despite our best efforts, we have been unable to identify the needed funding partners in Brown County to continue the program through 2017. Our Board has made the decision that continuing this program in Brown County without sustainable funding sources would jeopardize not only our organization's ability to carry out its mission but also jeopardize our very existence. This decision will allow our core programs and mission to continue in Door County.

HELP of Door County is making this difficult decision now so that our staff, families and those affected by this decision will have as much time as possible to make other plans. We want to thank-you for your support and understanding. We realize that you may have many questions about the decision not to continue this program going forward. Please feel free to call me at (920) 743-8785 or email me at [stevev@helpofdoorcounty.org](mailto:stevev@helpofdoorcounty.org)

Yours in service,

Steve Vickman  
Executive Director  
HELP of Door County, Inc.



Comments  
from the  
Public



January 3, 2017

Dear Parent,

I am writing today with some difficult news. With regret, HELP of Door County, Inc., in consultation with our Board of Directors, has decided to close our Visitation and Exchange Program in Brown County, Wisconsin. We will provide visitation and exchanges at our Brown County site through Sunday, January 29<sup>th</sup> and wind down and end all activities there by mid-February. As you know, our Visitation and Exchange Program is home to some of the most dedicated workers in the area. However, our inability to secure the needed funding from local community sources has created a structural deficit in the program's business model that we have been unable to resolve.

Despite our best efforts, we have been unable to identify the needed funding partners in Brown County to continue the program in 2017. Our Board has made the decision that continuing this program in Brown County without sustainable funding sources would jeopardize not only our organization's ability to carry out its mission but also jeopardize our very existence. This decision will allow our core programs and mission to continue in Door County.

HELP of Door County is making this difficult decision now so that our staff, families and those affected by this decision will have as much time as possible to make other plans. We want to thank-you for your support and understanding. The Brown County Sherriff's Department offers 2 Child Exchange Zones - in the parking lot of the Sherriff's Department at 2684 Development Drive on the east side of Green Bay and in the parking lot of the Village of Suamico at 12781 Velp Ave. We realize that you may have many questions about the decision not to continue this program going forward. Please feel free to call me at (920) 743-8785 or email me at [stevev@helpofdoorcounty.org](mailto:stevev@helpofdoorcounty.org)

Yours in service,

A handwritten signature in black ink, appearing to read 'Steve Vickman', with a long, sweeping horizontal stroke extending to the right.

Steve Vickman  
Executive Director  
HELP of Door County, Inc.

*Comments  
from the  
Public*

Brown County 2016							
Supervised VISITS	Scheduled Visits	Service Hours	Staff Hours	Supervised EXCHANGES	Scheduled Exchanges	Service Hours	Staff Hours
JANUARY	42	115.5	231	JANUARY	29	21.75	29
FEBRUARY	46	126.5	253	FEBRUARY	17	12.75	17
MARCH	45	123.75	247.25	MARCH	15	11.25	15
APRIL	40	110	220	APRIL	36	27	36
MAY	48	132	264	MAY	34	25.5	34
JUNE	47	129.25	258.5	JUNE	31	23.25	31
JULY	61	167.75	335.5	JULY	44	33	33
AUGUST	53	145.75	291.5	AUGUST	36	27	36
SEPTEMBER	63	173.25	346.5	SEPTEMBER	59	44.25	59
OCTOBER	69	189.75	379.5	OCTOBER	43	32.25	43
NOVEMBER	48	132	264	NOVEMBER	43	32.25	43
DECEMBER	47	129.25	258.5	DECEMBER	47	35.25	47
YEAR TOTAL	609	1674.75	3349.5	YEAR TOTAL	434	325.5	423

\* The totals above do not account for the administrative time associated with each family and service that in 2016 was provided.

Referral Sources (Active) ( BC-FA / KC-FA / SC-FA / OC-FA / ON-FA / ON-PM / DC-FA / BC-JHS / BC-HS / MC-SS / P-Atty / SRC )

Comments from the Public

This message is to notify you the Oneida Business Committee will be conducting their bi-monthly council meeting, therefore, neither Secretary Summers nor Vice Chairwoman Danforth will be able to attend the meeting tonight. Please know that this program has the support of the Oneida Business Committee and is committed to assisting financially and in-kind as possible.

Have a great day.

Jessica L. Wallenfang

*Comments from  
the Public*

1/22/2017

Family Access Solutions has been our savior. I was in an emotional and mentally abusive relationship with my 2 youngest dad but even worse he was physically abusive and emotional/mentally abusive to our 2 little boys and my son that is the oldest of the 3 boys. After an insane amount of calls to C.P.S. trying to get them in our lives to help they out screened everything and hospital visits were missing from all their reports. I thought I was doing the right thing going to them for help but it wasn't so I did some research and found Rainbow House and some wonderful police officers that helped us out and a very respectful judge that seen we were a family that needed help and to be safe. He granted a restraining order against him for all 3 of my boys with supervised visitation with our 2 boys. Unfortunately, C.P.S. would not supervise the visits because they said they didn't have an open case with us which left the supervising up to me. It continued to be an unsafe situation where he continued to hurt the boys and was emotionally and mentally abusive to us all and I had to get a sitter for my oldest for the visits so I missed out on a lot of time with him. He boasted how if he doesn't leave a mark then I had no proof and that is what had happened. Then we came across Family Access Solutions, finally a safe solution to the visits where he was watched by professionals that told him what was happening wasn't okay and he couldn't be mean like he was to me about it so he had to be nice to my boys. They finally have a positive experience of what a dad is in a safe situation. Thanks to Family Access I feel like the cycle won't continue as it has and my boys get love instead of hatred.

Thank you So Much,

Melody Meck

*Comments from  
the Public*

1/22/2017

To whom it may concern:

I am an advocate of Family Access Solutions. They have provided a safe venue for my two sons to visit their dad over the past year. Katrina and her staff provide not only a secure and structured environment but also a welcoming and friendly atmosphere. They have professionally handled a variety of circumstances including monitoring potential alcohol usage, diffusing emotionally volatile situations, compliance with court ordered mandates, and coordinating scheduling.

Katrina and her staff are passionate about providing the best possible outcome for the kids. As a newly single mom, I have found the service they provide to be invaluable. It is my hope that FAS be able to continue their unique service into the future.

Sincerely,  
Gina Rao

*Comments from  
the Public*

1/21/2017

I just wanted to take a moment to say Thank You.....

Thank you for providing a safe place that I can bring my son to see his father. I know when I drop off, he is safe. He never wants to go to see his Dad, but he also never doesn't go or resist. I know that is because he feels safe with your team. Your team has always been very kind to myself and my son. I have a 4 year restraining order on my ex-husband who has several different mental disorders, one moment he could be fine, the next he could go off. So, having my son alone with him is very scary for me and him. I was very worried the first couple of visits, but you have the pick up and delivery set up so it is also safe for me. You also set up a bigger man to supervise with my son and that makes us both feel better too.

Thank you again for all you do, I could not leave my son with his father without you guys.

Blessing to you each day

D.B.

*Comments from  
the Public*

We are very thankful for Family Access Solutions as it has given our daughter a safe neutral environment to have time to visit with her biological father. It has also given us piece of mind knowing that there are multiple people there watching out for our daughter's safety and wellbeing. At family access there are neutral people that are making sure certain rules are followed and are keeping records of any indiscretions or cancelations, and preventing any he said she said situations between us and her biological father. Without Family Access Solutions we feel that things would be worse off than what they are for our daughter having to go through this type of situation.

We are grateful for the volunteers and the work they do providing this unfortunate but much needed service.

*Comments from  
the Public*

I am writing this as a third party involved with the family access solutions program in brown county. My daughter and grandson are involved in the program and I do help with the exchanges occasionally. This is a very good program and they make the exchanges very easy to do and go smoothly. I think this is a great program here in brown county and glad my daughter and grandson have the great program to be a part of. Wish there had been programs like this when my children were young. Hope this program will be around for families like mine and others to utilize in years to come.

Thank you

T.Z.

*Comments  
from the Public*

My family has utilized Family Access Solution's (FAS) supervised visitation services for over two years. I don't know that I have the words to adequately describe how much we have needed and have appreciated these services. I am at a loss as to what we will do now with FAS' closure. Ours is considered a "high risk" case. My children and I have restraining orders against my ex-husband, which were put in place when he threatened to harm us a few years ago. Per court order, the children and their father currently have weekly supervised visits. FAS and its staff have facilitated these visits by providing a safe, secure and welcoming environment. FAS has been more than just a location where the visits could occur; they have security procedures in place to ensure that the visits go smoothly and without incident. FAS staff has, without question, had the best interests of my children as their focus - including both their physical and emotional well-being. They have terminated visits when things seemed "off" or unsafe and they closely monitor the interaction between my children and their father - intervening and re-directing the conversation when necessary to protect the children's emotional/mental health.

I understand that FAS provides support for all types of family/domestic situations and families with different backgrounds, education, income level, etc. We are a highly educated family and I never expected to experience what we've been through or be in the situation that we are now. I also understand that FAS is the only agency of its kind in Brown County. With its closure, I don't know what we (or the other families who depend on FAS) will do going forward to assure safe, secure visits between my children and their father. I sincerely pray another agency like FAS will come along soon to provide these greatly-needed services in our community.

-JS

*Comments  
from the  
Public*

## Benefits of Family Access Solutions

Our family utilizes FAS as a safe haven for our 3 year old son to visit his biological mother. She has mental health issues, criminal background and is a flight risk. At this point in her life, she is incapable of having unsupervised visitation. We rely on FAS and its staff to facilitate visitations, guiding and mentoring our son's mother to try to develop her to one day be capable of "normal" visitation.

Unfortunately, your staff has had to involve police in visitations. This proves this service is imperative, we, as parents are not trained in these types of situations. The staff has kept our son safe and ensured that he is sheltered from her behavior as needed.

Without this service, our son will not be able to see his mother until a suitable alternative is found. As you know, not having visitation is detrimental to both our son and his mother. Both need the normalcy of a routine and to be able to have and develop their connection within a safe environment.

Tamara and Brian Wondrash

Comments  
from the  
Public

1/21/2017

I have been using Help of Door County since December 2015. This program has allowed my boys Caleb(Age 6) and Mason (age 4) to rebuild a relationship with their father after he had been incarcerated for child abuse. This program has been able to help rebuild the relationship between a father and his children. The center holds each parent accountable for making sure visits are consistent and reasonable for the children. They create stability and predictability with the kids which is very important to me. Without this program we never would have been able to have visits. I am truly blessed to have been able to use this service for the benefit of my children. This program gives us a location for a safe visitation area, and being able to be monitored by volunteers to ensure the safety of my children. I feel there is an open line of communication between myself and staff. I truly don't know what I would do without this program. They have helped us so much without having a court order which most places don't do. This program was truly a blessing, and we appreciated everything they have done and continue to do for us.

Thanks,

C.D.

Comments  
from the  
public



## Community Programs Income Statement by Division

Fiscal Year to Date 11/30/16

Account	Account Description	Amended Budget Rev (Exp)	YTD Budget X 11/12	YTD Transactions Rev (Exp)	YTD Variance Fav (Unfav)
<b>Fund 201 - CP</b>					
Div 110	General Property Taxes	16,249,887	14,895,730	14,895,730	0
Admin & General	Transfer in from General Fund	500,000	458,333	458,333	0
	Admin & General - Other Revenue	7,103,790	6,511,808	6,306,291	(205,517)
	Admin & General - Personnel Costs	(1,781,993)	(1,633,494)	(1,592,613)	40,880
	Admin & General - Other Expense	(2,656,015)	(2,434,680)	(2,311,845)	122,836
	<b>Total Admin &amp; General</b>	<b>19,415,669</b>	<b>17,797,697</b>	<b>17,755,896</b>	<b>(41,801)</b>
Div 130	Economic Support - Revenue	6,349,736	5,820,591	5,409,904	(410,687)
Economic Support	Economic Support - Personnel Costs	(3,709,740)	(3,400,595)	(3,393,202)	7,393
	Economic Support - Other Expense	(3,278,290)	(3,005,099)	(2,681,965)	323,134
	<b>Total Economic Support</b>	<b>(638,294)</b>	<b>(585,103)</b>	<b>(665,263)</b>	<b>(80,160)</b>
Div 140	Children Youth & Families - Revenue	13,871,278	12,715,338	11,945,953	(769,385)
Children Youth & Families	Children Youth & Families - Personnel Costs	(8,023,737)	(7,355,092)	(7,533,755)	(178,663)
	Children Youth & Families - Other Expense	(12,059,890)	(11,054,899)	(10,570,002)	484,897
	<b>Total Children Youth &amp; Families</b>	<b>(6,212,349)</b>	<b>(5,694,653)</b>	<b>(6,157,804)</b>	<b>(463,151)</b>
Div 160	Long-Term Care - Revenue	62,039	56,869	270,958	214,089
Long-Term Care	Long-Term Care - Personnel Costs	(692,181)	(634,499)	(543,982)	90,518
	Family Care - Maint of Effort Payment	(4,224,947)	(3,872,868)	(3,872,868)	0
	Long-Term Care - Other Expense	(162,789)	(149,223)	(116,221)	33,003
	<b>Total Long-Term Care</b>	<b>(5,017,878)</b>	<b>(4,599,722)</b>	<b>(4,262,112)</b>	<b>337,610</b>
Div 170	Adult Behavioral Health - Revenue	6,600,966	6,050,886	6,949,883	898,998
Adult Behavioral Health	Adult Behavioral Health - Personnel Costs	(3,990,139)	(3,657,627)	(3,737,490)	(79,863)
	Adult Behavioral Health - Other Expense	(10,162,059)	(9,315,221)	(10,247,329)	(932,109)
	<b>Total Adult Behavioral Health</b>	<b>(7,551,232)</b>	<b>(6,921,963)</b>	<b>(7,034,936)</b>	<b>(112,974)</b>
Div 180	Purchased Services - Mobile Crisis	(200,000)	(183,333)	(152,250)	31,083
Mental Health Initiatives	Purchased Services - Detox	(240,000)	(220,000)	(25,303)	194,697
	Purchased Services - Transitional Residential	(300,000)	(275,000)	(4,500)	270,500
	Purchased Services - Day Report Center	(350,000)	(320,833)	(31,597)	289,236
	<b>Total Mental Health Initiatives</b>	<b>(1,090,000)</b>	<b>(999,167)</b>	<b>(213,650)</b>	<b>785,517</b>
Community Programs Summary	General Property Taxes	16,249,887	14,895,730	14,895,730	0
	Transfer in from General Fund	500,000	458,333	458,333	0
	Grants & Other Revenue	33,987,809	31,155,492	30,882,989	(272,502)
	Personnel Costs	(18,197,790)	(16,681,308)	(16,801,042)	(119,734)
	Family Care - Maint of Effort Payment	(4,224,947)	(3,872,868)	(3,872,868)	0
	Purchased Services & Other Expense	(29,409,043)	(26,958,289)	(26,141,012)	817,278
	<b>Total Community Programs</b>	<b>(1,094,084)</b>	<b>(1,002,910)</b>	<b>(577,869)</b>	<b>425,041</b>

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